



OFFICE OF THE COUNTY AUDITOR INTEROFFICE MEMORANDUM

TO: All Council Members
FROM: Lauren M. Smelkinson, County Auditor
DATE: September 10, 2013
SUBJECT: Correction to Council Meeting Notes

Please find attached a corrected version of page 35 of the Council Meeting Notes issued September 5, 2013. The Administration recently corrected its description of the non-competitive award of the purchase order for the construction of a BGE manhole and conduit system on Towson Square (East Towson Project) for MB-1(c) on the September 16, 2013 agenda. The previous description incorrectly stated the purchase order was for the relocation of distribution facilities on Towson Square. The purchase order amount of \$846,949 remains the same.

Attachment

cc: notes distribution list

**BALTIMORE COUNTY, MARYLAND
INTER-OFFICE CORRESPONDENCE**

TO: Fred Homan
Administrative Officer

DATE: 08/02/13

FROM: Keith Dorsey, Director
Office of Budget & Finance

**COUNCIL MEETING
DATE:** 09/16/13

SUBJECT: Public Recordation of Announcement
of Non-Competitive Awards Charter Sec. 902(f)

Whenever a contract over \$25,000 is awarded by a process other than a formal competitive bid, a copy of the contract must be given to the County Council, and at the next legislative session-day following the award of the contract, the Secretary to the County Council shall formally announce to the Council the nature of the contract and the parties to the contract. The announcement shall be recorded in the minutes of the County Council, and shall be available for inspection by the public. In compliance with this procedure, information is attached concerning the following awards, which are to be forwarded to the County Council:

Purchase Order

PO 6115 Baltimore Gas & Electric Co dba BGE – Public Works Eng Construction Contracts
Construction of BGE manhole and conduit system / Towson Square (East Towson Project)

This purchase order is for the construction of a BGE manhole and conduit system on Towson Square (East Towson Project).

Amount: \$846,949.00
Award Date: 08/02/13

c: M. Field
T. Peddicord
L. Smelkinson